

PONDICHERRY UNIVERSITY COMMUNITY COLLEGE

Lawsport, Puducherry – 605 008.

**SUPPLEMENTARY ADMISSION AND SECOND ADMISSION
COUNSELLING FOR THE ACADEMIC YEAR 2024-25**

THOSE APPLICANTS WHO HAD APPLIED EARLIER BUT DID NOT GET ADMISSION IN THE FIRST ADMISSION COUNSELLING DUE TO NON-AVAILABILITY OF SEATS CAN ALSO ATTEND THIS COUNSELLING AS PER THE SCHEDULE BELOW. INDIVIDUAL EMAIL AND SMS COMMUNICATION TO APPLICANTS WILL NOT BE SENT.

1. The vacancy position is available on web portal pucc.edu.in.
2. **Applicants who have not applied earlier may apply now.**
3. The applicants desirous of joining any of the programmes subject to satisfying age and eligibility criteria should **apply in online mode** using the link available on pucc.edu.in. The admission portal will be open from **07.08.2024 to 11.08.2024**.
4. All applicants who have submitted online application and who have paid application fee should attend counselling as per the admission schedule given below along with all the following **Original Certificates, the printout of their Online Admission Application Form** and 2 recent passport size colour photographs. One of the parents must accompany the applicant. **There will be NO individual communication to the applicants by email and SMS for attending the counselling.**
 - a. 10th Standard Mark Statement
 - b. 11th Standard Mark Statement (if applicable)
 - c. 12th Standard Mark Statement
 - d. Birth Certificate
 - e. Transfer Certificate and Conduct Certificate
 - f. Nativity/Residence Certificate (if applicable)
 - g. Community Certificate (if applicable)
 - h. Medical Certificate in case of Physically Challenged / Visually Challenged Certificate (if applicable)
 - i. Recent passport size Photograph (2 nos.)
 - j. Graduation Mark Statement, Provisional Certificate and/or Convocation Certificate (only for Post Graduate Diploma programmes)

and

One set of self-attested photocopy of all the above applicable Certificates in a button file folder

5. CANDIDATES WITHOUT ORIGINAL CERTIFICATES AND ORIGINAL TRANSFER CERTIFICATE WILL NOT BE ALLOWED TO ATTEND THE COUNSELLING.
6. If admission is confirmed by the College, subject to satisfying age and eligibility criteria and the availability of seats, merit marks and reservation criteria, the applicant must submit their **original Transfer Certificate** and the admission fee should be paid immediately on the **same day** in online mode using Debit Card / Credit Card / Net Banking / UPI apps **only**. As the **Original Transfer Certificate will be retained by the College** upon confirmation of admission, Applicants are required to take enough number of photocopies of the Transfer Certificate before attending the counselling.
7. NO EXTRA TIME WILL BE GIVEN FOR PAYMENT OF ADMISSION FEES.
If admission fee is **NOT** paid on the same day within the prescribed time, automatically the provisional admission offered to the applicant stands cancelled and the seat will be automatically allotted to the next eligible Applicant.
8. It may be noted that those Applicants who are not attending the Counselling at the allotted date and time will not be considered for admission under any circumstances.
9. The applicants are being called for Counselling on the basis of the data input provided by them in the Online Admission portal. If any such data is found to be incorrect, the applicant stand to lose their chance for admission. **If the applicant is found ineligible for the programme either based on age criteria or eligibility criteria or both, then admission will not be granted.**
10. Mere call for Counselling does not confer any right for admission on the Applicant. If the Applicant loses admission because of incorrect data entered by him/her in the Admission portal, it is his/her fault and the College administration has no liability in this regard.
11. Confirmation of admission will be done on the day of Counselling after verification of Original Certificates, subject to satisfying age and eligibility criteria and availability of seats based on merit marks and reservation criteria.
12. The applicant has to pay admission fees on the same day of Counselling, **ONLY** after confirmation of admission in the Counselling.

**ON DAILY BASIS VISIT COLLEGE WEB PORTAL pucc.edu.in
AND SAMARTH ADMISSION PORTAL**

GUIDELINES FOR ONLINE PAYMENT OF ADMISSION FEES

Applicants are advised to follow the below given guidelines to ensure that they do not face any issue while paying admission fee in online mode.

1. Applicants can pay admission fee in online mode either using Debit Card / Credit Card / Net Banking / UPI.
2. Make sure that there is enough amount (including minimum balance amount limit set by your Bank) before making payment.
3. Mobile number registered with the bank account used for making online payment must be available with the applicant to receive OTP.
4. As per RBI notification,
"If your Debit Card or Credit Card has not been used for ecommerce transactions, it will be blocked by your Bank for all online transactions effective March 16, 2020".
5. Hence, if someone has not used their Debit Card or Credit Card earlier for making online payment, please visit in person the home branch of the Bank to get this facility enabled beforehand. If not possible, please use some other Debit Card or Credit Card which has been already used for making online payment. Get the help of family or friends for this.
6. Applicants must pay the admission fee ONLY through online mode.

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SECOND ADMISSION COUNSELLING FOR THE ACADEMIC YEAR 2024-2025

Date / Day / Time	Programme Name
13.08.2024 Tuesday 10.00 AM TO 1.00 PM Reporting Time : 10.00 AM	Bachelor of Computer Applications Honors (BCAHONS) Bachelor of Business Administration General Honors (BBAHONS) B.Sc. Biochemistry Honors (BIOCHEMHONS) B.Sc. Multimedia (Visual Communication) Honors [VISCOMHONS] Bachelor of Commerce General Honors (BCOMHONS) B.Voc. Software Development (SD) B.Voc. Cardiac Lab Technology (CLT) B.Voc. Renal Dialysis Technology (RDT) B.Voc. Radiographic and Imaging Technology (RIT) B.Voc. Operation Theatre Technology (OTT) B.Voc. Optometry Technology (OPT) Advanced Diploma in Cardiac Lab Technology (ADCLT) Advanced Diploma in Operation Theatre Technology (ADOTT)
13.08.2024 Tuesday 2.00 PM TO 5.00 PM Reporting Time : 2.00 PM	Post Graduate Diploma in Yoga (PGDY) Diploma in Sanitary Inspector (DSI) Diploma in Document Writing (DDW) Diploma in Medical Lab Technology (DMLT)

Jelma R
Principal (t/c)