

PROPOSAL FOR GRANT OF ASSISTANCE UNDER THE SCHEME 'GRANT OF FULL FEES TO ELIGIBLE SC/ST STUDENTS' FOR THE YEAR 2020-21



Name of father/Guardian	Occupation (If the parent/guardian is a Government servant, a certificate from the respective Head of Office to the effect that the Children's Educational Allowance not claimed in respect of the student for whom the application is submitted should be enclosed)	Class/ Course studying	SC Origin/ Migration (if Origin, Caste certificate under Puducherry (Constitution) Scheduled Caste Orders, 1964 should be enclosed)	ST Origin/ Migration (if Origin, Caste certificate under Puducherry (Constitution) Scheduled Tribes Orders, 2016 should be enclosed)	Fee structure Approved by the statutory Fee Committee	Book fee	Uniform fee	Remarks
Total								

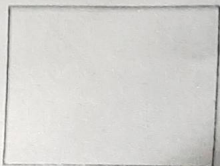
(Rupees

particulars furnished in this proposal is found to be correct. Students included in the proposal are not in receipt of any other scholarship/ financial assistance. They are regular in attendance and conduct is good. Students are not included in the proposal.

Signature of Head of Institution  
Seal:

in obtained from the parent/guardian to the effect that the application under this scheme not submitted for more than two Children should be enclosed. Details of the School/College/Institution (first page of Bank Pass Book should invariably be enclosed).  
; declarations etc. need not be enclosed in respect of 1964 must SC/ST students.

Photo Attest

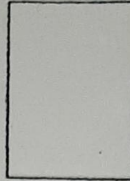




APPLICATION FOR GRANT OF FULL TUITION FEES TO THE ELIGIBLE SC/ST STUDENTS  
RESPECTIVE OF THEIR FAMILY INCOME IN ANY PRIVATE SCHOOL RECOGNISED BY  
GOVERNMENT INCLUDING GOVERNMENT AIDED SCHOOLS AND TO PURSUE  
HIGHER/PROFESSIONAL COURSES IN COLLEGES AND UNIVERSITIES, IN THE UNION  
TERRITORY OF PUDUCHERRY.

PART-A

(To be filled-in by the applicant for the academic year 20 - 20 )  
if any entries are found to be incorrect, the financial  
Assistance, if awarded will be liable to be cancelled)



1. Name in full (in BLOCK LETTERS) :
2. Parent's /Guardian's Name :
3. Parent's/Guardian's Occupation :  
(in case of Govt./PSU employee, a certificate  
from the Head of Office/Department  
towards non claiming of CEA should be enclosed)
4. Place and date of Birth :
5. Nationality :  
(Nationality, Residence certificate and  
Aadhaar Card to be enclosed)
6. Community with Sub-Caste/Religion :  
[copy of the community certificate as per  
The Constitution (Puducherry) SC Order,  
1964 to be enclosed]  
  
[copy of the community certificate as per  
The Constitution (Puducherry) ST Order,  
2016 to be enclosed]
7. Residential address of the applicant :  
With Contact No.
8. Name and address of the Institution :  
Where presently studying with  
Phone No.
9. Course and year of study for which :  
the financial Assistance sought for  
  
(a) Date of joining the class :  
(b) Duration of the course :
10. Whether Days Scholar or residing in :  
Hostel run by Educational Institution?  
If Hosteler, name of the hostel and  
Date of joining (Hostel Certificate in  
Original obtained from Head of the  
Institution should be enclosed)

Name of the School/College/Institution in which the applicant studied last and last examination passed and year of passing (Attested copy of the mark sheet should be enclosed)

12. Whether the applicant is in receipt of any Other Scholarship/Stipend in any other Schemes from this Department/ Government of India/State/U.T.Govt. During this academic year? If yes,, indicate

(a) Name of the Scholarship Scheme and Institution in which awarded :

(b) Govt. of India/State/U.T. Govt. :

(c) Class/Course and year of study for which Scholarship was given :

13. Documents to be attached-

Attested copies of the Study Certificate from all Private School/Institution, Govt. Aided School and attested copies of the CENTAC Selection order/Government Quota Allotment order/Mark sheet of HSC(+2)/Diploma/UG Degree/Caste as per Constitution (Puducherry) SC Order, 1964/ Constitution (Puducherry) ST Order, 2016/Residence Certificate/Aadhaar Card/Fee Receipt/Fee structure of the Institution/Nationalised Bank Pass Book/Hostel Certificate in original.

#### DECLARATION

I/We hereby declare that I/We have read the rules and regulations of the scheme and agreed to abide by the terms and conditions of the rules and that I/we shall not receive any other scholarship from any other source. I/we take full responsibility for the amount and agree to refund the entire amount received by me/us in case of discontinuance in the middle of course.

I/We certify that the statement made in the application are correct. If any of them found to be incorrect, by the Authority whose decision will be final and binding on me/us.

Signature of the parent/guardian

Signature of the applicant

Name in capital letters:

Name in capital letters:

Contact No.:

Contact No.:

Place:

Date :



PART-D

filled-in- by the Head of the Institution in which the applicant is a student for the academic year 20 -20 )

1. Name of the Student in BLOCK LETTERS :
2. Name of father/guardian :
3. Class to which admitted :
4. Date and year of admission :
5. Class/Course and Branch in which the applicant is Studying this year :
6. Year in which studying :
7. Duration of the course :
8. Name of the last examination passed and the Year of passing :
9. Marks secured by the student and maximum Marks :
10. Community with Sub-caste :
11. Probable date, month and year of which University Examination of current session Will be over :
12. Institution Bank Account details-
  - (a) Name of the Nationalized Bank :
  - (b) Name of the Branch with IFSC Code No. :
  - (c) Bank MICR Code No. :
  - (d) Account type : Savings/Current
  - (e) Bank Account No. :
  - (Attested copy of the 1<sup>st</sup> page of Bank Pass-Book should be enclosed)
  - (f) Bank Contact No. :
  - (g) Institution's Contact No. :
13. Details of actual tuition fees (Fixed by the Fees Committee), Books and Uniform fee (Proof of Fee Receipt/Fee structure should be attached)
 

Total amount (in words) :
14. Is the student residing in hostel of the Educational Institution (or) Day Scholar? : Hostler / Day Scholar
  - (a) Name of the Hostel :
  - (b) Address :
  - (c) Date of joining :
  - (d) Actual Room rent per month :
 

for Hostler payable to the Institution or at the rate fixed by the Government (Hostel Residing Certificate in original from the Head Of the Institution should be enclose)

5. Certified that -

- i) the information given by the applicant have been verified and found to be correct;
- (ii) the applicant required to remit the actual Tuition /Exam Fees (Fixed by the Fee Committee /Government) and Hostel fees as detailed in Sl. Nos.13 and 14 of the application form and they are non-refundable by this Institution;
- (iii) the Institution is affiliated to ..... University/Board and is recognized by the Government of Puducherry /run by Government of India/State/Union Territory Government of .....
- (iv) the applicant is not in receipt of any other scholarship /stipend from Adi Dravidar Welfare & Scheduled Tribes Welfare Department Puducherry /Government of India/State/Union Territory Government or from any other sources and applicant conduct is Good with regular attendance;
- (v) the application form has also been scrutinized and found to be order and complete in all respects and no variation in the particulars /duplications of proposal furnished; deserves to avail payment of full tuition fees;
- (vi) the Financial Assistance in respect of SC/ST applicant if and when placed at my disposal and will be disbursed by me for specific purpose for which it is given and the accounts will be regularly rendered to the authority which awarded the financial assistance. In case the applicant leaves this institution or otherwise discontinues their studies their studies or accept any other scholarships/stipend the fact will be immediately reported to the said authority and payment of Financial Assistance to the applicant will also be discontinued.

Signature of Head of the Institution

Name in capital letters :

Designation :

Address :

Contact/Phone No. :  
(Seal of the Institution)

Place :

Date:



## CHECK LIST

(For use by the Head of the Institution)

1. Fresh application dully filled -in.
2. Attested copy of the CENTAC Selection Order, if applicable.
3. Attested copy of the Case Certificate as per the Constitution (Puducherry )SC Order,1964/ Constitution (Puducherry )ST Order,2016.
4. Attested copy of Residence Certificate and Aadhaar Card.
5. Attested copy of the passed Mark Sheet for the previous Board/University Examination.
6. Attested copy of first page of Nationalized Bank Passbook.
7. Attested copy of the Fees receipt /Fees structure of the Institution.
8. Hostel Residing Certificate in original.
9. Certificate from the Head of Office/Department for non claiming of CEA.

Certified that the above attested documents are found enclosed.

**Signature of Head of the Institution**