

**REQUEST FOR RECTIFICATION OF GRIEVANCES/DISCREPANCIES IN THE HALL TICKET**

Name of the Student:

Course & Batch: (year of admission)

Registration Number:

Mobile number & e.mail i.d

Nature of complaint: (please put tick mark)

1. Spelling mistake in the name & initial :
  
2. Photo not matching in the hall ticket :
  
3. Paper/Subject Name with code not matching :  
[Please write exact name of the paper/subject as per the syllabus and as filled in the exam application]
  
4. Current/ Arrear paper (s) not mentioned in the hall ticket :  
[Please write exact name of the paper/subject as per the syllabus and for which amount remitted]
  
5. Exam date not matching  
[Please write exact name of the paper/subject as per the syllabus and for which amount remitted]
  
6. Any other :  
  - (i) If re-admitted candidate please mention the batch and year:
  - (ii) Appearing under revised syllabus:
  - (iii) Specify any other:
  
7. Copy of Hall ticket and proof enclosed :

Signature of the Student

HOD/Course Co-ordinator

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For Office use: